



Farmer Commitments and Procedures

1. To farm within Arkansas.
2. To only sell products that you produced on your farm.
3. To allow representatives of CLG a scheduled visit to your farm once per calendar year.
4. To produce livestock using transparent, pasture-based methods. Livestock must have access to sunlight, fresh pasture, fresh air, and room to interact with their flock or herd.
5. To produce all value-added products in proper licensed facilities when required by law.
6. To list clearly all ingredients of value-added products in product descriptions. Local ingredients should be highlighted or listed separately.
7. To maintain the items on the CLG website, including
 - a. Setting up new products by using existing category structure—not by adding categories.
 - b. Maintaining product amounts.
 - c. Receiving generated grower sales report.
8. To deliver an invoice with each weekly delivery clearly indicating items which were short.
 - a. CLG volunteers inventory all vendors to ensure what was intended to be delivered was actually delivered.
 - b. When items are short, the market manager will reduce the weekly payment by the dollar amount of shortage.
9. To deliver items prior to 2:00 p.m. on the day of the market.
 - a. If growers are late in delivering, some customers may have already left without all their items.
 - b. The market manager will reduce the weekly payment by the dollar amount of items not sold due to arriving late.
10. To deliver high quality products.
 - a. CLG retains the right to remove items from the website if quality complaints are made or to reduce the amount charged to the customer and pass that discount back to the grower through the reduction of their payment.
 - b. If items are damaged in transit, the market manager will determine if the product should be half price or is a total loss. When items are damaged, the market manager will reduce the weekly payment by the dollar amount of damaged items.

Acceptance to the Conway Locally Grown market is based on the needs of the market and the quality of the products. Conway Locally Grown charges a 13% marketing fee on all products sold through the market.

I have read and agree to the Farmer Commitments and Procedures.

| NAME | DATE |
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